

Stage Manager

Rainforest Circus: *Submerged*

Job Description

The Stage Manager will be responsible for coordinating all aspects relating to the successful community-engaged creation and production of the [Rainforest Circus: *Submerged*](#), which will be presented on the Sunshine Coast and on Malcolm Island during July & August 2018.

Responsibilities:

- Set up and run community integration workshops and rehearsal schedules
- Oversee procurement of all props, costumes, and installations,
- Ensure ongoing wardrobe needs are met
- Compile and operate circus 'script', which will indicate technical cues, costume changes and audience management
- Supervise staff, artists, community participants, and volunteers on production 'flow' through forest (including ushers)
- Maintain a good working knowledge of all relevant health and safety legislation and good working practice
- Run the 'backstage' (tent) and 'onstage' (forest) areas during performances
- Liaise with artists and technical staff on costume, props, installation, and sound requirements
- Call/e-mail artists and community participants for rehearsals and performances

Qualifications:

- Previous experience of the Stage Manager role
- Exceptional communication and collaborative skills with a demonstrated ability to lead and motivate people
- An organised yet flexible approach and calm under pressure
- Ability to be creative and resourceful in problem solving
- Ability to handle multiple tasks with accuracy and to establish and meet deadlines in a timely manner
- High professional standards with acute attention to details
- Proven ability to work within allocated budgets
- Awareness and experience of health and safety legislation and practices
- First aid qualification (Not mandatory),
- Valid Class 5 Driver's Licence

Compensation:

- This is a contract position. The Stage Manager will receive \$1000/week for 5 weeks beginning July 10th and ending August 14th, 2018

- If you do not live on the Sunshine Coast, The Art Farm will provide you with accommodation and expenses for travel. The Art Farm will also provide all tour personnel with accommodation and expenses for travel to Malcolm Island. The Art Farm will provide one catered meal a day on the Sunshine Coast, two meals a day on Malcolm Island (along with a breakfast per diem), and meal per diems for travel days.

Note from the Artistic Director, Chad Hershler:

The [Rainforest Circus: *Submerged*](#) is an ongoing experiment in community-engaged arts practice. Over the past two summers, a group of professional artists have visited four different ocean-bound communities to collaborate on the development of a “circus in the forest”, inspired by the theme of water. The goal was to create a show “skeleton” that could tour to different communities, integrating local elements and performers in each stop, while maintaining professional calibre production values. In March of this year, the professional troupe will be finalizing the core elements of this show “skeleton”.

This upcoming summer, we are taking the next leap in this ongoing experiment by undertaking a mini ‘tour’ with two stops: Cliff Gilker Park in Roberts Creek on the Sunshine Coast and Bere Point Regional Park on Malcolm Island near Port Alberni. The production tour schedule will include a one week production rehearsal on the Art Farm, a week and a half of community integration and tech rehearsal in Cliff Gilker Park, a ½ week of public performances, travel to Malcolm Island, a week and a half of community integration and tech rehearsal at Bere Point Regional Park, a ½ week of public performances, travel back to the Sunshine Coast, and clean up.

Our organization is founded on the values of collaboration, respect for the planet, honouring our indigenous and settler history, and the creative potential in all of us. The ideal candidate for this position would share these values.

This is a perfect opportunity for an emerging stage or event management professional interested in expanding their skills in management and site-specific work or an established stage or event management professional looking for a new and unique experience.

How to Apply

Please send a resume and cover letter before **March 12, 2018** to:

Kelly Foley
General Manager
Deer Crossing the Art Farm
kelly@deercrossingtheartfarm.org