

Outreach Coordinator – Malcolm Island *Rainforest Circus: Submerged*

Job Description

The Outreach Coordinator will be responsible for recruiting and coordinating participants and volunteers from Malcolm Island for the *Rainforest Circus: Submerged*, a theatrical performance that will be presented in August 2018.

Responsibilities:

For the Malcolm Island production of the Rainforest Circus:

- Outreach and recruitment of participants who will take part in the production of the Rainforest Circus – *Submerged*. Participants will be local residents aged 9+: dancers/acrobats, musicians, and actors
- Assisting with coordination and communication to participants to confirm commitment to rehearsal and production schedule
- Outreach and recruitment of volunteers to support the Front of House and Backstage requirements for the Rainforest Circus production, including: box office, ushers, and hospitality
- Communications and coordination of volunteers through the production weekend (August 10th to 12th)

Qualifications:

- Experience at organizing events
- Strong communications and collaborative skills with a demonstrated ability to lead and motivate people
- Proven organizational skills
- Working knowledge of Excel or other software that can be used for scheduling
- Valid Class 5 Driver's License

Compensation:

- The Outreach Coordinator will receive a fixed fee of \$1,000.

Note from the Artistic Director, Chad Hershler:

The *Rainforest Circus: Submerged* is an ongoing experiment in community-engaged arts practice. Over the past two summers, a group of professional artists have visited four different ocean-bound communities to collaborate on the development of a “circus in the forest”, inspired by the theme of water. The goal was to create a show “skeleton” that could tour to different communities, integrating local elements and performers in each stop, while maintaining professional calibre production values.

This upcoming summer, we are taking the next leap in this ongoing experiment by undertaking a mini ‘tour’ with two stops: Cliff Gilker Park in Roberts Creek on the Sunshine Coast and Bere Point Regional Park on Malcolm Island.

Our organization is founded on the values of collaboration, respect for the planet, honouring our indigenous and settler history, and the creative potential in all of us. The ideal candidate for this position would share these values.

This is a perfect opportunity for an emerging Events or Outreach Coordinator interested in expanding their skills in management and site-specific work or an established professional looking for a new and unique experience.

You can learn more about the project at www.deercrossingtheartfarm.org/submerged/

How to Apply

Please send a resume and cover letter before **March 9, 2018** to:

Kelly Foley
General Manager
Deer Crossing the Art Farm
kelly@deercrossingtheartfarm.org